

Leaflet on the Curriculum for the Structured Doctoral Program in Medicine

- This leaflet contains important supplementary information about the curriculum for structured doctorates in Medicine at the University of Lübeck (UzL), that must be taken into account.
- To complete your doctorate, you must document at least 6 credit points (CP) of available courses and activities. If transitional regulations apply, only 3 CP worth of courses and activities are required.
- 1 CP is equivalent to 1 ECTS, which amounts to roughly 30 working hours.
- The smallest unit of credit points is 0.25, which is equivalent to 7.5 working hours in total. The amount of time that is taken into account, consists of an own active contribution to the event (e.g. participation in retreats, conferences, workshops, institute seminar, doctoral seminar or journal club) with some kind of presentation, as well as the preparation time.
- You should always document to the CDSL in writing that you have participated in a given activity (e.g. with a confirmation of participation). If necessary, you can use one of the [CDSL's certificate templates](#) to provide evidence of participation.
- Further information is provided in the *Leitfaden Promotionen in der Medizin*.

Obligatory elements

Project exposé: The exposé should be prepared for your first structured supervision meeting with your supervisors (around 2 months after the start of your doctorate). It then has to be discussed with your supervision team, signed and submitted to the CDSL. The template can be found [here](#).

Good scientific practice: This course is recommended for the first year of your doctorate. You have to participate in a workshop that amounts to at least 0.5 CP.

Complete record of structured supervision meetings: The protocol is intended to be an ongoing document and should remain with the doctoral researcher until the dissertation is submitted. You can find the template [here](#).

Individual elements

ProWiSP: You can receive 1 CP for participating in the 'Seminar for doctoral research and scholarship in study and practice' (*Seminar zu Promotion und Wissenschaftlichkeit in Studium / Praxis (ProWiSP): Methoden, Skills und Forschungsfelder / Kliniken / Institute*). The seminar introduces you to doctoral study and scientific research. It also discusses the different types of doctoral research that are possible and introduces you to the clinics and institutes of the University of Lübeck. This seminar series takes place in person and is particularly recommended for medical students at UzL in their third year or higher. It is only available in German.

Institute seminar series, doctoral seminar series (including your own talk, generally internally at the university or UKSH): A seminar series includes project-specific talks, especially progress updates by doctoral researchers of the same institute, clinic, research group, doctoral program (e.g., RTG / GRK) or similar. A personal contribution must have been made. You can receive a maximum of 2 CP in total for participation in an institute/ doctoral seminar series (and Journal Club).

Journal Club series (including your own talk, generally internally at the university or UKSH): A journal club includes the presentation by doctoral researchers of project-related and scientific articles written by other people. Eligible journal clubs have to be supervised by a member of the Section of Medicine who has completed their habilitation. You have participate by making a personal contribution. A maximum of 2 CP can be received in total for participating in journal clubs (and institute/ doctoral seminar series).

Active participation in a retreat: An active participation in a retreat (e.g., a group conference retreat) incorporates a personal contribution in the form of a talk or poster presentation. You can receive a maximum of 2 CP for participating in retreats. In addition to the certificate of attendance, a program for the event must be submitted.

Participation in a subject-specific workshop: You can choose of a variety of workshops at the University of Lübeck and the UKSH. Participating in external courses is also possible, as long as you can give evidence for the subject-specificity regarding your PhD research. Please contact the CDSL for an evaluation.

Interdisciplinary training / soft skills workshop: You can choose suitable training courses from those offered by the University of Lübeck, the UKSH or even external organizations. Please contact the CDSL for an evaluation.

Ethics in Science: The CDSL offers *Ethics in Science* workshops. Alternatively, you may also participate in external courses with similar content and of similar duration.

Participation in a lecture course / module including examination: You can participate in project-specific modules from other degree programs at the University of Lübeck, like IT, technology or natural sciences. Courses and lectures in the medicine program can also be recognized, as long as they have not already been acknowledged in your undergraduate degree. The participation involves attending lectures, as well as participating in practical courses and exercises. To receive a graded module certificate, you must also participate in the module's assessment, which might take place in the form of a verbal or written examination or some kind of coursework or a term paper. Please contact the CDSL for an evaluation.

Publication as first author: To receive 2 CP, your original publication has to be accepted by an (international) peer-reviewed journal. You have to be officially recognized as first author and a substantial contribution to the article is mandatory. Short abstracts or conference proceedings are not eligible.

Publication as co-author: To receive 0.5 CP, your original publication as co-author must be published in an (international) peer-reviewed journal. As co-author, you must have contributed substantially to the publication. Short abstracts or conference proceedings are not eligible.

Active participation in a conference: For active participation (poster or presentation) in a conference you can receive 1 CP. The event should last at least two days. You can be credited for giving *one presentation as a poster* and *one presentation in the form of a talk*. If a poster or presentation was created by multiple authors, the Credit Points can only be recognized for the first author. You can receive a maximum of 2 CP for an active conference participation in your curriculum. In addition to the certificate of attendance, an abstract book or program for the event must be submitted.

Organization of a conference / symposium: You can receive 2 CP for organizing a specialist or subject-specific conference, symposium or comparable event. 'Organization' includes the independent planning and implementation of the event, the details should be documented by the directors responsible for the event. The event itself should last at least 8 hours. For additional information please contact the CDSL directly.

28.07.2026